

**TOWN OF GEORGETOWN
SHORT TERM RENTAL PERMIT RENEWAL APPLICATION**

Applicant

Name _____
Mailing Address _____
Telephone _____
E-mail _____

Short-term Rental Property

Street address _____
Property record title owner _____
Ward I _____ Ward II _____ Ward III _____
Owner address _____
Does applicant live at the rental property? Yes _____ No _____
If yes, does applicant live there: Part time _____ Full time _____

Owner Representative

Name _____
Address _____
Telephone _____
E-mail _____

Rental Specifics

Maximum occupancy of rental guests _____

Parking Plan - Showing short term rental property and plan for off- street parking.

– One parking space is needed for each bedroom/parking space size is 9’ x 20’

Please submit a photo showing the designated parking spaces.

Yes _____ No _____

Attach evidence of property and liability insurance listing the property as a Short Term Rental

Business and Sales Tax Licenses

Business name _____
Business address _____
Business license _____
State sales tax license number _____
County Lodging tax license number _____

Safety Inspection

Attach safety inspection report required by Code Section 5.28.080(d); must be dated within 60 days of application.

Notice of Application

The Town will need to post on the property a 18” x 24” sign to notify the neighbors that a renewal application is being reviewed.

Fee Schedule	Check # _____	:	
a.	\$250 for annual renewal		\$250.00
b.	Business License 2019		\$256.00
c.	Safety Inspection if you choose SafeBuilt		\$75.00
d.	Total		\$581.00
e.	Board of Selectmen appeal application and review:		\$120.00

Submitted this _____ day of _____, 201__.

Owner signature _____