

**TOWN OF GEORGETOWN
BOARD OF SELECTMEN
March 26, 2019
Regular scheduled meeting minutes**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Georgetown Board of Selectmen held a regular meeting on Tuesday, March 26, 2019 at the Town Hall located at 404 6th Street. Police Judge, Matthew Skeen, called the meeting to order at 6:00 p.m.

ROLL CALL

Police Judge Skeen announced the roll call. Selectmen answering were: Police Judge pro tem Lynette Kelsey, Jon Jennings, Mary Smith, Tim Allen, Keith Holmes, and Henry Ehrgott.

STAFF

Town Administrator, Kent Brown, Town Attorney, Gerald Dahl, Public Works Supervisor, Ryan Zabel, Town Treasurer, Mary Sims, and Town Clerk: Jennifer Yobski

AUDIENCE

Corrine Westeman, Tye Jordan, Steve Kalabany, Tracy Troia, and Thom Paxton

AGENDA APPROVAL

Selectman Jennings made a motion to approve the agenda as presented, Selectman Allen provided the second, and all were in favor.

AUDIENCE BUSINESS

There was no audience business.

Approval of Payables – 03/08/19 –03/21/19

Selectman Allen made a motion to approve the payables from 03/08/19-03/21/19 as presented, Selectman Jennings provided the second, and the motion passed with unanimous vote.

Approval of March 12, 2019 Meeting Minutes

Amendments:

1. Page 1- Approval of Payables: Add “Two payments were approved and made to Colorado Department of Public Health and Environment (CDPHE) at the last meeting, on February 26, 2019.”
2. Page 2- GOCO grant application: Change in the motion that Mr. Allen made the second.
3. Page 3 – Support letter for Kneisel and Anderson: Correct spelling of “Kneisel” Also, add in the motion that the Kneisel and Spruance building is a Contributing Structure in the National Historic Landmark District”.

Selectman Kelsey made a motion to approve the March 12, 2019 minutes as amended, Selectman Allen provided the second and the motion passed with unanimous vote.

NEW AND UNFINISHED BUSINESS

Dewberry, Tye Jordan – Addendum to Engineering Contract for Wastewater Treatment Plant

Tye Jordan from Dewberry appeared before the Board and explained that Dewberry is requesting an amendment to the Engineering contract for additional services provided related to multiple pre-purchases. The original scope of work included a Construction Manager at Risk Contractor (CMaR), but then Dewberry and the Town of Georgetown decided the costs exceeded the likely benefits. In lieu of the CMaR, it was decided to pre-purchase the five pieces of equipment and hire a General Contractor to install them. Mr. Jordan stated that this action has saved the Town \$160,000 on the Power Quality Conditioning Equipment.

Selectman Allen made a motion to approve the amendment to the contract, Selectman Kelsey seconded, and the motion passed with unanimous vote.

Ryan Zabel, Public Works Supervisor – Locator for Distribution Center

Mr. Zabel stated his request to purchase a locator for the Distribution System.

Selectman Ehr Gott made a motion to approve the purchase from Core and Main for \$2900.00 for the Water and Wastewater Staff and authorize the Police Judge to sign the associated documents in forms approved by the Town Attorney and Town Staff, Selectman Jennings seconded, and the motion passed with unanimous vote.

Parks & Recreation Commission recommendation to approve contract for Strousse Park Refresh project

Chairman of the Parks & Recreation Commission, Steve Kalabany, and members, Tracy Troia and Thom Paxton appeared before the Board to give a recommendation for the Strousse Park Refresh project. Mr. Kalabany stated that four quality proposals were received for the project and two companies were interviewed last week with some of the commission members. The commission recommends DHM Design that has done previous work in Georgetown and specializes in park design.

Selectman Allen requested next time the Parks & Recreation Commission recommends a company for a project, he would like to see a bid tabulation and reasons why the lowest bidder wasn't chosen. Ms. Troia responded that all the bids were within budget and that cost wasn't the driving factor for their decision, but instead the company was chosen as being the best fit with Georgetown. The commission members took note of Selectman Allen's request and will keep it in mind for future purposes.

Mr. Allen made a motion to award the Strousse Park Refresh RFP to DHM Design and authorize the Police Judge to sign the standard Professional Services Agreement for \$29,978 as prepared by the Town Attorney and town staff, Selectman Holmes seconded, and the motion passed with unanimous vote.

Georgetown Liquor License Authority – Continuation of Public Hearing for State requirements

Police Judge Skeen stated the Board of Selectmen will reconvene as the Georgetown Liquor License Authority.

Georgetown Liquor License Authority

Yanis Management, LLC dba: Clear Creek Inn, located at 610 7th St., submitted a Lodging & Entertainment liquor license application and paid the required fees to the Town Clerk. The Clerk put the application on the last meeting's agenda (March 12, 2019). This was a clerical error, due to State requirements regarding the timing for the public hearing. The application was submitted on February 26, 2019 and is required to be held on file for 30 days at the Town Hall office before the application can be considered. The application was approved at the last meeting and is being presented for approval again to meet the 30 day requirement.

Selectman Jennings made a motion to approve the Lodging & Entertainment liquor license for Yanis Management, LLC, doing business as Clear Creek Inn at the location of 610 7th St. in Georgetown, Colorado, Selectman Allen provided the second and the motion passed with unanimous vote.

The Georgetown Liquor License Authority adjourned, and the Board of Selectmen reconvened.

Recognition and Honor Police Judge Skeen and Selectman Henry Ehr Gott

This will be the last meeting for Police Judge Skeen and Selectman Henry Ehr Gott. Both will be missed with their expertise and experience.

STAFF REPORT

Police Report

Marshal Williams distributed the Police Department's activity report for the current year. Selectman Smith asked if the list of calls handled can be supplemented by identifying which calls were Police Officer initiated and which ones were citizen's call in. Marshal Williams responded that request would require a daily log of all received calls which isn't really an efficient use of time. The number of calls that are addressed can be up to eight to ten pages.

Mr. Brown distributed copies of the Key Proposed Changes to the Traction Law and Chain Law Rules recently received from CDOT.

ATTEST:

Matthew D. Skeen
Matthew D. Skeen, Police Judge

Jennifer Yobski
Jennifer Yobski, Town Clerk



