

**TOWN OF GEORGETOWN
BOARD OF SELECTMEN
September 11, 2018
Regular scheduled meeting minutes**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Georgetown Board of Selectmen held a regular scheduled meeting on Tuesday, September 11, 2018 at the Town Hall located at 404 6th Street. Police Judge, Matt Skeen, called the meeting to order at 6:00 p.m.

ROLL CALL

Police Judge, Matt Skeen, announced the roll call. Answering were: Lynette Kelsey, Mary Smith, Henry Ehr Gott, Tim Allen and Keith Holmes. Jon Jennings was absent.

STAFF

Town Administrator: Kent Brown, Town Attorney: Gerald Dahl, Town Clerk: Jennifer Yobski

AUDIENCE

Corrine Westeman (arrived at 7:10 PM) and Steve Skalski

AGENDA APPROVAL

Amendments:

1. Consideration of approval of Board of Selectmen September 7, 2018 Special Meeting minutes.
2. Ordinance #9 (Series 2018) Defining Condominiums-First reading.
3. Silver Plume Home Services contract for Star, Hook and Ladder Building-Exterior Rehabilitation of bell tower.
4. ERO Resources Corporation proposal of scope of work for Argentine St. improvements.

Selectman Holmes made a motion to approve the agenda with the four amendments, Selectman Allen provided the second, and all were in favor.

AUDIENCE BUSINESS

There was no audience business.

Approval of Payables – 08/16/18 –09/06/18

The Selectmen discussed an invoice that was presented from Jim Frey Fish Hatchery. The invoice is and additional item for the payables. The invoice will be paid for by the Fishing is Fun grant that has already been received for the Town of Georgetown. Selectman Ehr Gott questioned the 85% deposit requirement and asked about the warranty and any guarantees that the job will be performed correctly. It was decided to have the invoice continued to be in the payables for the September 25th meeting to give Mr. Brown time to research some information regarding the fishing docks.

Selectman Ehrgott made a motion to approve the payables from 08/16/18-09/06/18 with the exception of the Jim Frey Fish Hatchery invoice, Selectman Kelsey provided the second, and the motion passed with unanimous vote.

Approval of August 28, 2018 regular scheduled meeting minutes and August 30 and September 7, 2018 Special Meeting minutes.

August 28, 2018 Regular Scheduled Meeting minutes

Amendments:

1. Delete Tim Allen as present at the meeting (he was absent)
2. Page 2, last sentence change “they” to “there” and add “lack of enforcement).

Selectman Allen made a motion to approve the August 28, 2018 minutes as presented, Selectman Holmes seconded, and the motion passed with unanimous vote.

August 30, 2018 Special Meeting minutes

Amendment:

Change to read that the Executive Session commenced at 7:02 PM.

Mr. Ehrgott made a motion to approve the August 30, 2018 Special Meeting minutes with the amendment, Selectman Kelsey provided the second and the motion passed with unanimous vote.

September 7, 2018 Special Meeting minutes

Selectman Allen made a motion to approve the September 7, 2018 minutes as presented, Selectman Holmes seconded and the motion passed with unanimous vote.

NEW AND UNFINISHED BUSINESS

Appointments to Business Promotions Commission

Sandy Jackson going from member to alternate member.

Steve Skalski going from alternate member to member.

Gary Haines submitted a letter of intent to become an alternate member.

Selectman Ehrgott made a motion to appoint Steve Skalski as a Business Promotion Commission member contingent upon Sandy Jackson providing a letter of resignation from member to alternate member, and until that is received, Mr. Skalski will continue to serve as an alternate member, Selectman Allen provided the second and the motion passed with unanimous vote.

Selectman Ehrgott made a motion to appoint Gary Haines as an alternate member to the Business Promotion Commission, Mr. Allen seconded and the motion passed unanimously.

Brownell St. Waterline Project Bid Award

FEI Engineers prepared plans and specifications for the Brownell St. Waterline replacement. The Request for bids was advertised and at the mandatory pre-bid conference, there was only one participant that submitted a bid, which was ECS, Inc. The Town has worked with ECS, Inc. in the past, they have repaired a waterline on Clear Creek Dr. as well as done street resurfacing in town.

The contractor, staff and FEI Engineers agree that a change order will be needed from the plans that were posted, to remove a valve insertion into a live waterline from the project. The change order will decrease the contract amount by approximately \$12,000.

Selectman Ehrgott was impressed with the bid from ECS, Inc., because it was lower than the bid amount and they were the only the bidders.

Selectman Ehrgott made a motion to award the bid to ECS, Inc. for the Brownell Street Waterline Project and authorize staff to prepare a standard Town of Georgetown construction contract and authorize Police Judge to sign, Selectman Kelsey provided the second and the motion passed unanimously.

Denver Regional Council of Governments (DRCOG)

Selectman Kelsey is the Georgetown representative for DRCOG and was seeking direction from the Selectmen regarding the November 2018 Ballot Measures. DRCOG will have its members vote at their regular meeting on September 19th on the measures, and Kelsey is seeking direction on which way she should vote to best represent Georgetown. The ballot initiatives include the following with the Board's direction on voting:

1. Amendment 73 Funding for Public Schools – No position
2. Initiative 108 Just Compensation for Reduction in Fair Market Value by Government Law or Regulation - Oppose
3. Proposition 110 Transportation Funding - Oppose
4. Proposition 109 Authorize Bonds for Transportation Projects - Support

Ordinance #10 (Series 2018) – First Reading

AN ORDINANCE AMENDING SECTION 3.04 OF THE GEORGETOWN MUNICIPAL CODE, SALES AND USE TAX RATES

The ordinance is to implement the increased sales and use tax rates if the voters approve the ballot issue in November for the Town of Georgetown. The current sales tax rate is 4% and the current use tax rate is 3% with the proposed rates being increased by a ½%.

Selectman Allen made a motion to approve Ordinance #10 (Series 2018) an Ordinance amending Section 3.04 of the Georgetown Municipal Code, sales and use tax rates, on first reading, with the correction to the title and dates as noted, Selectman Holmes provided the second and the motion passed unanimously.

SAFEbuilt Contract

The Town has had a contract with SAFEbuilt since 2012 for building inspection and code enforcement. The revised contract states the Town will provide a permit technician to input the building permits within the software management system. With this change, the fee schedule will be decreased to 75% (from 90%) of permit fees along with a schedule for other items. Also, SAFEbuilt will provide electrical inspections, instead of the Town going through the state for the electrical inspections.

Selectman Ehrgott made a motion to approve the contract renewal with SAFEbuilt for building inspection, code inspection and life safety inspection services with such technical and minor modifications as approved by the Town Administrator and Town Attorney and authorize the Police Judge to sign, Selectman Homes provided the second and the motion passed with unanimous vote.

Ordinance #9 (Series 2018) – First Reading

AN ORDINANCE AMENDING SECTION 17.36.020 OF THE GEORGETOWN MUNICIPAL CODE, TO DEFINE CONDOMINIUMS

Mr. Dahl explained that this ordinance is related to Ordinance #5 (Series 2018) which amends the procedure for the review and processing of applications for subdivisions. This ordinance creates the definition of condominiums.

Selectman Kelsey made a motion to approve Ordinance #9 (Series 2018) an Ordinance amending Section 17.36 of the Georgetown Municipal Code, to define Condominiums, on first reading and post at three locations and on www.town.georgetown.co.us, Selectman Allen provided the second and the motion passed with unanimous vote.

Authorize contract with Silver Plume Home Services for the Star Hook & Ladder Building- Exterior Rehabilitation- Bell Tower

The Town has received notification that grant funds will be received from the Colorado State Historical Fund for the repairs to the bell tower on the Star, Hook and Ladder building. Request for proposals were sent out to three companies and Silver Plume Home Services was the only company that responded.

Selectman Allen made a motion to accept the proposal from Silver Plume Home Services to complete certain repairs to the Star Hook and Ladder building and to authorize the Police Judge to sign the related documents meeting the grant requirements on behalf of the Town, Selectman Kelsey provided the second and the notion passed with unanimous vote.

Approval of a proposal by ERO Resources Corporation- Scope of Work for Environmental Services for Argentine Street Improvements

ERO Resources Corporation has submitted a proposal for services required as a part of the federal funding of the project. These services include: biological resources, hazardous materials, Section 4(f) resources, paleontological resources and archeological resources.

Selectman Kelsey made a motion to approve the contract with ERO Resources Corporation for Environmental Services for the Argentine Street Improvements and authorize the Police Judge to sign the related documents, Selectman Allen seconded and the motion passed unanimously.

Information Items

Schedule Work Session

The first Work Session for the budget will begin after the regular scheduled Board of Selectmen meeting on September 25th.

Staff Reports

Zoning Approval

Town Staff asked the Board regarding Encroachment Issues, if it would like to have the applicants appear by telephone or in person to discuss the Encroachment Application. The Board agreed that the applicant should appear in person to have complete interaction with the details of the project.

Executive Session

Ms. Kelsey made a motion to go into executive session for a conference with the Town Attorney, Town Administrator, and appropriate staff under Section 24-6-402(4)(b) and (e) C.R.S. to receive legal advice and instruct negotiators concerning Bighorn Crossing project and Georgetown Lake Dredging MOU with Black Hawk, and she further moved to return to the open meeting at the close of the executive session for the purpose of taking any formal action necessary, Mr. Allen seconded, and the motion passed unanimously.

Executive Session commenced at 7:52 p.m., and concluded at 8:27 p.m.

Open meeting reconvened at 8:27 p.m.

Selectman Holmes made a motion to adjourn at 8:28 p.m., Selectman Allen seconded and the motion passed with unanimous vote.

Matthew D. SKeen
Matthew D. SKeen, Police Judge

ATTEST:

Jennifer Yobski
Jennifer Yobski, Town Clerk

