

TOWN OF GEORGETOWN
P.O. Box 426 Georgetown, CO 80444
303-569-2555 x2 / townclerk@townofgeorgetown.us

BUSINESS LICENSE APPLICATION FOR 2019

THIS APPLICATION IS FOR A new license renewal • SALES TAX LICENSE NO. (if retail) _____

NAME OF BUSINESS OWNER _____

NAME OF BUSINESS (DBA) _____

STREET ADDRESS OF BUSINESS _____

BUSINESS PHONE NO. _____ EMAIL ADDRESS _____

MAILING ADDRESS OF BUSINESS _____

LOCAL MANAGER (if not owner) _____

DESCRIPTION OF BUSINESS _____

TYPE OF BUSINESS OWNERSHIP Sole proprietor
 Partnership (not husband and wife)
 Partnership, husband and wife
 Corporation
 Limited Liability Company
 Other _____

DO YOU WISH TO BE LISTED ON THE TOWN'S WEBSITE YES NO

(signature of applicant)

(date)

BUSINESS LICENSE FEES (annual) Please check all that apply.

<input type="checkbox"/> License for business with its own address or outside of Georgetown	\$ 75.00
<input type="checkbox"/> License for home occupation business within Georgetown	\$ 60.00
<input type="checkbox"/> Renewal late fee (not applicable to out of town contractors)	Double fee
<input type="checkbox"/> Town sales tax fee for businesses that collect sales taxes	\$ 1.00
<input type="checkbox"/> For each exterior vending machine (pop, cigarette, candy, ice but NOT newspaper)	\$ 35.00
<input type="checkbox"/> For each interior amusement machine (games, etc.)	\$ 10.00
<input type="checkbox"/> Sandwich Board Signs (information required listed on the back of this application)	\$ 50.00 first year
<input type="checkbox"/>	\$ 10.00 renewal

PROMOTION ASSESSMENT FEES (annual - applicable only to businesses located in Georgetown)

<input type="checkbox"/> Annual fee for business with its own address	\$180.00
<input type="checkbox"/> Annual fee for home occupation businesses	\$ 35.00

TOTAL FEES DUE FOR 2019 \$ _____

THIS SECTION TO BE COMPLETED BY TOWN

DATE APPLICATION AND FEE RECEIVED _____

APPROVED___ DENIED___ TOWN CLERK: _____

CONDITIONS OF APPROVAL: _____

See other side

If you are applying for a Sandwich Board Please read and sign the following: _____
Owner's Signature

The following items must be submitted with this application or your business license will not be issued;

1. A site plan showing the property of the business to be advertised, the street or sidewalk where the sign is proposed to be located, and any significant features in the area (such as buildings, street signs, lamp posts, landscape features, etc.)
2. A sketch or photograph of the proposed sign
3. \$50 for the initial application fee
4. \$10 for a renewal
5. Certificate of liability insurance naming the Town of Georgetown as an additional insured with minimum limits of \$150,000 single occurrence/ \$600,000 aggregate
6. Legal description of the property abutting the affected street or sidewalk

Town Administrator

Approved Date: _____

Conditions: _____