

**ORDINANCE NO. 12**  
**(Series 2018)**

**AN ORDINANCE AMENDING SECTION 5.28.040 OF THE  
GEORGETOWN MUNICIPAL CODE CONCERNING THE PROCEDURE  
FOR REVIEW OF APPLICATIONS FOR SHORT TERM RENTAL  
PERMITS**

**WHEREAS**, the Town of Georgetown is a Colorado municipal corporation operating under a Territorial Charter and governed by its Board of Selectmen; and

**WHEREAS**, the Georgetown Board of Selectmen (“Board”) is authorized by the Territorial Charter and the Colorado Revised Statutes to enact ordinances for the preservation of the public health, safety, and welfare, including land use and zoning; and

**WHEREAS**, in the exercise of this authority the Board has previously adopted Section 5.28.040 of the Georgetown Municipal Code, concerning the procedure for review of applications for short term rental permits; and

**WHEREAS**, the Board finds it necessary to revise this procedure to provide for a more efficient and cost-effective means of advising affected neighboring property owners and the general public of pending and approved short term rental applications.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SELECTMEN OF THE TOWN OF GEORGETOWN, COLORADO:**

**Section 1.** Subsection 5.28.40(c) of the Municipal Code is amended to read:

(c) Before issuing ~~or renewing~~ a NEW short term rental permit, the Town shall notify the Town Marshal and all owners of real property within 300 feet of the proposed short term property of their opportunity to make comment on the application. The notice shall contain the property location, that the full application may be copied and reviewed at the Town Hall, and the date (at least fifteen (15) days from the date of the notice) by which comments must be received. The notice shall be posted on the property and at the Town Hall, **PLACED ON THE TOWN’S WEBSITE** and mailed at the applicant’s expense.

**Section 2.** Subsection 5.28.040(d) (e) and (f) of the Municipal Code are re-lettered as subsections (e) (f) and (g), respectively, and a new subsection (d) is enacted, to read:

(d) Before renewing a short term rental permit, the Town shall notify the Town Marshal and the public of their opportunity to make comment or objection on the application. The notice shall contain the property location, that the full application may be copied and reviewed at the Town Hall, and the date (at least fifteen (15) days

from the date of the notice) by which comments must be received. The notice shall be posted on the property and at the Town Hall, and placed on the Town website.

**Section 3.** Subsection 5.28.040(f), formerly 5.28.040(e), is amended to read:

(f) Upon issuing or renewing a short term rental permit, the Town Administrator shall post and notify adjacent property owners of the permit in the same manner as in subparagraph **(D)**. The notice shall include the permit information and the time during which the appeal may be filed.

**Section 4. Effective date.** This ordinance shall take effect upon adoption and posting as provided by Section 5.26 of the Territorial Charter.

**INTRODUCED, READ, APPROVED AND ORDERED POSTED IN FULL ON FIRST READING on the 13th day of November, 2018.**

**INTRODUCED ON SECOND READING, FINALLY ADOPTED AND ORDERED POSTED AFTER PUBLIC HEARING on the 27th day of November, 2018.**

TOWN OF GEORGETOWN

By: Matthew D. Skeen  
Matthew D. Skeen, Police Judge

ATTEST:

Jennifer Yobski  
Jennifer Yobski, Town Clerk

Posted up in full on the Town's website and at Town Hall and two (2) other designated posting locations within the limits of the Town after final adoption, in accordance with Section 5.26 of the Territorial Charter.

Jennifer Yobski  
Jennifer Yobski, Town Clerk

Date: 11-28-18

