

**TOWN OF GEORGETOWN
APPLICATION FOR SPECIAL EVENT BUSINESS LICENSE**

Date of Application (not less than 30 days prior to event) _____

Sponsoring Person or Agency (Name, Address, Contact person & Phone number)

Date(s) of Event _____

Location of Event _____

Description of Event (Attach sketch or additional pages to show location of all activities including signs and decorations)

Attachments:

- Proof of general liability insurance**
- Fees:** ___ \$25/day (waived for non-profit event sponsors)
 ___ Electricity \$10/day
 (provided only at Strousse Park booths or City Park gazebo - additional hookups are not allowed)

Sales Tax License #: _____

Sales Tax Responsibility: ___ **Event Sponsor** (written financial report due within 30 days after event)
 ___ **Individual vendors**



For Office Use Only

Date Received _____

Fee Paid / Date

Approval _____

Date Permit Issued _____ Date

Financial Report Received _____