

For Town Use Application rec'vd. _____ Fee \$ _____ Rec'vd. by _____
--

**TOWN OF GEORGETOWN**

**APPLICATION FOR SPECIAL USE PERMIT**

(Please type/print all information)

CHECK ALL THAT APPLY	<input type="checkbox"/> Zone District Use <input type="checkbox"/> Geologic Hazard Area <input type="checkbox"/> Flood Hazard Area <input type="checkbox"/> Plus 30% Slope Area <input type="checkbox"/> Change in Nonconforming Use/Building
----------------------------	--

**DATE** \_\_\_\_\_

**APPLICANT**

\_\_\_\_\_  
Name Owner     Agent

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Mailing Address For Notices If Different From Above

\_\_\_\_\_  
Telephone Fax

**PROPERTY SUBJECT TO APPLICATION**

Street Address/Location:  
\_\_\_\_\_

Legal description and total acreage (may attach):

Current zoning classification:  
\_\_\_\_\_

Present use of subject property:  
\_\_\_\_\_  
\_\_\_\_\_

Property owner(s) if different from applicant (inclusive of mineral owners/lessees\*):

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
-------------	----------------------------	------------------

**DESCRIPTION OF PROPOSED SPECIAL USE** (include reference(s) to section(s) in Zoning Code):

\_\_\_\_\_  
\_\_\_\_\_

---

---

\* Notice to mineral estate owners required if new surface development is anticipated.

**CONCISE STATEMENT OF FACTS AND REASONS SUPPORTING SPECIAL USE PERMIT REQUEST** (may attach additional pages): \_\_\_\_\_

**TERMS OR CONDITIONS OF APPROVAL APPLICANT MAY DEEM NECESSARY OR APPLICABLE SHOULD THE SPECIAL USE BE ALLOWED** (may attach additional pages): \_\_\_\_\_

**NOTE:** No application will be accepted or processed unless it is complete and all fees are paid. In the event the town must retain outside professional services to process or evaluate an application, the applicant shall bear the costs of same, inclusive of land planning, engineering and legal fees, in addition to the base application fee. A deposit to cover the reasonable anticipated costs for outside professional services may be required at the time of application.

I hereby certify that I am the applicant named above and that the information contained herein and on any attachments hereto is in all respects true and accurate to the best of my knowledge and belief and that the property subject to this application has not previously been subject to a subdivision exemption. I also acknowledge that I must notify all owners of any severed mineral estates associated with the real property subject to this application in accordance with C.R.S. § 24-65.5-103 if new surface development is anticipated.

\_\_\_\_\_  
Applicant

---

**FOR TOWN USE**

**Application Checklist**

- Complete application.\*
  - Site plan. (4 copies)
  - Proof of ownership (deed) for subject property.
  - Written authorization from property owner(s) for agent (if applicable).
  - List of persons entitled to notice (by name and address).
  - Notice for mineral estate owners (if applicable) (See C.R.S. § 24-65.5-103).
  - Mailing envelopes (stamped and addressed) for adjacent property owners entitled to notice.
  - Detailed project narrative.
- \* If certificate of appropriateness (CA) being applied for concurrently, all application information for CA required.
- Statement of slope characteristics (if applicable). (3 copies)
  - Statement of geologic hazard characteristics (if applicable). (3 copies)

- Statement of flood plain characteristics (if applicable). (3 copies)
  - Statement of nonconforming use/building characteristics (if applicable). (3 copies)
  - Fees and/or fee deposit.
  - Other \_\_\_\_\_
- 
- 

Referred to DRC for review on: \_\_\_\_\_

Review by DRC on: \_\_\_\_\_

- Notice of DRC meeting sent to applicant on: \_\_\_\_\_
- Notice posted at Town Hall on: \_\_\_\_\_

Recommendation of DRC entered on: \_\_\_\_\_

- Approved
- Denied
- Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy of DRC recommendation mailed/delivered to applicant on: \_\_\_\_\_

Referred to Planning Commission for public hearing on: \_\_\_\_\_

Public hearing by Planning Commission on: \_\_\_\_\_

- Notice of hearing sent to applicant on: \_\_\_\_\_
- Notice posted at Town Hall on: \_\_\_\_\_
- Notice posted on property on: \_\_\_\_\_
- Notice mailed on: \_\_\_\_\_
- Proof of notice to mineral estate owners (if applicable): \_\_\_\_\_

Recommendation of Planning Commission entered on: \_\_\_\_\_

- Approved
- Denied
- Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy of Planning Commission recommendations mailed/delivered to applicant on: \_\_\_\_\_

\_\_\_\_\_